



Largo High School Documentation of College Visit

Juniors and seniors who wish to visit an out-of-county college, military institution, or vocational/technical school may do so provided by school board policy and the following criteria:

- ⇒ Request for visit must be submitted **three (3) days** prior to event.
- ⇒ Four (4) documented college visitation days will be allowed for students, beginning at the start of the junior year through the end of the senior year. Armed Forces and vocational school visitations will also fall under this provision.
- ⇒ Failure to return this form to your assistant principal **within five (5) days** of the event will result in a result in a reclassification to an absence.
- ⇒ Before departure, it is the student's responsibility to rearrange deadlines, tests, and to notify student's teachers of planned visit.
- ⇒ All class work projects, tests, etc. **are due upon return to school** unless prior arrangements are made with the teacher(s).

Please complete the following:

Date(s) of visit: _____ College, Vocational/Technical School, or Military Institution to be visited _____ Location: (City/State): _____
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Note to teachers: Please code this absence as a **"3-RCO-Religious/College Absence"** in your grade book. As a college day, it will not count toward absences that could lead to failure, nor will it count when determining eligibility for test exemption.



Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7

PRINTED Name of Student: _____

Student's Signature: _____

Parent's Signature _____

Assistant Principal's Approval: _____

Campus/military official confirming visit. Printed Name: _____ Signature: _____ Date(s) of visit: _____ City/State of campus visited: _____ Official's telephone number: _____	Please affix school seal (or attach documentation of this visit)
(SEAL)	